

FOR HR USE ONLY
 Rec'd by: _____
 Date: _____
 Valid DL: _____

Please read this application carefully before completing.

Morrigo. considers applicants for all positions without regard to race, color, religion, national origin, sex, age, or disability. No questions on this application is intended to secure information that could be used for such discrimination. This application will be given every consideration, but it receipt does not imply that you will be employed. If employment results from this application, additional personal data will be required for determination of benefit eligibility and statistical purposes.

PERSONAL DATA

Last Name	First Name	Middle Initial	Home Phone #: Mobile Phone #:
Mailing Address (include city and Zip code)			
Are you legally eligible for employment in the United States Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No (If offered employment, you will be required to provide documentation to verify eligibility.)			

EDUCATION DATA: Please indicate education or training which you believe qualifies you for the position you are seeking.

High School: City/ State:	No. of Yrs. Completed (circle one) 1 2 3 4	Diploma <input type="checkbox"/> Yes <input type="checkbox"/> No	G.E.D. <input type="checkbox"/> Yes <input type="checkbox"/> No
College/ Vocational School: City/ State:	No. of Yrs. Completed (circle one) 1 2 3 4	Major / Degree Earned	
Other Training or degrees: School(s):	City / State:	Degree Earned	

JOB INTEREST

Position(s) Applying For:	Date available for employment:	Starting salary desired?
Can you work any shift? <input type="checkbox"/> Yes <input type="checkbox"/> No Can you work overtime, including weekends? <input type="checkbox"/> Yes <input type="checkbox"/> No	What type of employment would you consider? <input type="checkbox"/> Fulltime <input type="checkbox"/> Part-time <input type="checkbox"/> Temporary	
Do you have any special skills, experience and/ or training that would enhance your ability to perform the position applied for? If yes, explain: _____ _____		
Computer skills (please describe): _____ _____		
How were you referred here? <input type="checkbox"/> Advertisement <input type="checkbox"/> Employment Agency <input type="checkbox"/> Employee <input type="checkbox"/> Friend <input type="checkbox"/> Relative <input type="checkbox"/> Walk-in <input type="checkbox"/> Other		
What language other than English do you speak, read, and/ or write? Speak: <input type="checkbox"/> Fluently <input type="checkbox"/> Good <input type="checkbox"/> Fair Read: <input type="checkbox"/> Fluently <input type="checkbox"/> Good <input type="checkbox"/> Fair Write: <input type="checkbox"/> Fluently <input type="checkbox"/> Good <input type="checkbox"/> Fair		

PERSONAL REFERENCES: List three (3) persons other than relatives or former employees whom you have known for three (3) years or more.

Name	Occupation	Contact Number	Email Address

EMPLOYMENT RECORD: List all jobs, full or part-time, self-employment, military service and volunteer activities. Begin with your most recent position.

May we contact your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	If any employment was under a different name, indicate name:
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Employer	Position	Dates of Employment	
Address	Reason for leaving	Hourly Rate or Salary	
		Starting	Final
Supervisor name	Telephone Number		
Summarize the nature of work performed and job responsibilities:			

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APPLICANT'S STATEMENT

I hereby certify that facts given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. This application for employment shall be considered active for a period of time not to exceed 1 (one) year. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that unless otherwise defined by applicable law, any employment relationship with AK is of an "at will" understood that "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of Atkins Kroll.

Signature of Applicant

Date